

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

March 19, 2007

**CALL TO PODIUM:**

Peter Cottrell,  
Information Technology Director

**RESPONSIBLE STAFF:**

Peter Cottrell,  
Information Technology Director

Mary Ann Viverette,  
Chief of Police

**AGENDA ITEM:**

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

Resolution of the Mayor and City Council Authorizing the City Manager to Purchase In-Car Digital Video Systems (\$155,000)

**SUPPORTING BACKGROUND:**

The City wishes to purchase in-car digital video systems for the Police department. In-car video systems would be used to record police events thus increasing officer productivity and safety while decreasing the risk of possible lawsuits.

ICOP Digital Inc. is the only vendor that can supply the model that meets all of the requirements determined by City staff members. The key feature set by City staff is the unit's ability to integrate into the vehicles dashboard where the stock radio is installed. We will purchase 27 units with funds approved in the FY 2007 Technology CIP and the Police Operating Budget.

The cost of these units will not exceed \$155,000.

**DESIRED OUTCOME:**

Vote on Resolution

# Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING  
TO EXPENDITURES FROM THE CITY BUDGET  
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

**(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)**

Requested by: **Mary Ann Viverette** Date of City Council Meeting: March 19, 2007

## AUTHORIZING

Purchase X      Award Contract           Transfer Funds           Negotiate/  
Execute a Contract

Advertisement Date \_\_\_\_\_  
Newspaper(s) \_\_\_\_\_

Bids Opened/Tabulated (date) \_\_\_\_\_

**DESCRIPTION OF ITEM(S):**

(Be specific; include quantity, item name, model number, etc.)

**(27) In-Car Digital Video Systems**  
**In-Car Digital Video System Accessories**  
**Server & Client software**  
**Extended Warranties**

**CONTRACTED/PURCHASED FROM:**

Company Name **ICOP Digital, Inc.**

Street Address 16801 West 116th Street

P. O. Box Number \_\_\_\_\_

City/State/Zip Lenexa, Kansas 66219

**CONTRACT/PURCHASE AMOUNT:** \$155,000.00

Check One:                      In the Amount of \_\_\_\_\_                      Not to Exceed      X  

**FUNDS TO BE EXPENDED FROM:** Operating Budget   X   Capital Improvements Budget   X  

Account Number: \$ 137,000.00 – 93-1  
\$ 18,000.00 – 1211-595000

(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available \_\_\_\_\_ Not available \_\_\_\_\_

Finance Dept.	Date
---------------	------

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AUTHORIZING THE CITY MANAGER TO  
PURCHASE IN-CAR DIGITAL VIDEO SYSTEMS

WHEREAS, the City has a stated Strategic Direction to maintain and enhance priority City services; and

WHEREAS, The City wishes to enter into a sole source contract with ICOP Digital, Inc. for the purchase of the ICOP 20/20 video system; and

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, use of In-Car Video in the work environment has increased officer safety and effectiveness, providing better service to the citizens; and

WHEREAS, City staff has deemed that at the present time, the ICOP 20/20 is best suited to meet the needs of the City:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to purchase In-Car Digital Video Systems from ICOP Digital, Inc., 16801 West 116th Street, Lenexa, Kansas 66219, in an amount not to exceed One Hundred Fifty-Five Thousand Dollars (\$155,000); said funds to be expended from the Capital Improvements Fund and Operating Budget.

ADOPTED BY THE City Council this 19th day of March, 2007.

---

SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 19th  
day of March, 2007.

---

David B. Humpton, City Manager